



Tennessee Department of Revenue
 Special Investigations Section
 44 Vantage Way, Suite 160
 Nashville, TN 37243-8050

**Application For
 Motor Vehicle Identification Certification**

Anti-Theft Unit Use Only
Certification Number : _____
Anti-Theft Decal Number: _____
Required Brand: _____

Applicant Information (please print clearly)

Name: _____
 Physical Address: _____
 Mailing Address (if different): _____
 City: _____, TN _____

Telephone Numbers (include area code)

Home: _____
 Work: _____
 Cell: _____

Vehicle Information

Year: _____ Make: _____ Model: _____ Identification Number: _____

The damage to this vehicle was a result of: _____ Collision _____ Fire _____ Fresh Water _____ Salt Water _____ Theft _____ Other*

*If you marked *other*, explain the damage: _____

Vehicle Components

Listed below are the component parts that require proof of ownership. Identify those parts which were replaced on the subject vehicle during the rebuilding process. For each part marked, submit a receipt showing the year, make and identification number of the vehicle from which the part was removed. The receipt must also show the complete name and mailing address of the seller and buyer of the part. If the parts used were aftermarket or new, it must be indicated on the receipt. **Color photographs showing each quadrant of the vehicle in its damaged condition are also required.**

- | | | | | |
|----------------------------------|-------------------------------------|---------------------------------|---------------------------------|----------------------------|
| _____ Frame | _____ Cowl | _____ Engine | _____ Transmission | _____ No Parts Used |
| _____ Front End Assembly | _____ Rear Clip | _____ Hood | _____ Roof Panel | |
| _____ Deck Lid/Hatchback | _____ Interior | _____ Front Bumper | _____ Rear Bumper | |
| _____ Right Rear Fender | _____ Left Rear Fender | _____ Right Front Fender | _____ Left Front Fender | |
| _____ Right Front Door | _____ Left Front Door | _____ Right Rear Door | _____ Left Rear Door | |
| _____ Driver Side Air Bag | _____ Passenger Side Air Bag | _____ Left Rear Air Bag | _____ Right Rear Air Bag | |
| _____ Cab | _____ Cab Clip | _____ Bed | _____ Tailgate | |

NOTE: Your signature on this form affirms that this vehicle was repaired in accordance with manufacturer's safety specifications and no stolen parts were used in the rebuilding process. Your signature also affirms that during the rebuilding process that all safety requirements as outlined by the National Highway Traffic Safety Administration (NHTSA) have been met.

Tennessee Drivers License Number: _____

Federal Employer ID Number &/or Sales Tax Number: _____

Rebuilder: _____

Address: _____

Telephone Number (Home): _____ (Business): _____

Signature of Rebuilder: _____

STATE OF TENNESSEE, COUNTY OF _____

Sworn to and subscribed before me this _____ day of _____ 20_____

My commission expires: _____

Notary Public (Seal)

RV-F1315401 (revised 07/08)

This form must be returned with the following information:

- The outstanding salvage certificate/title issued for the vehicle.
- Color photographs of the vehicle in its damaged condition, showing each quadrant.
- This form must be completed in its entirety and notarized.
- Receipts for all parts replaced as indicated on this form. The receipts must show the year, make and identification number of the vehicle from which they were taken. The receipts must show the complete name and mailing address of the buyer(s) and seller(s). If the parts used were aftermarket or new, it must be indicated on the receipt.
- If you hired someone to rebuild the vehicle for you, a notarized affidavit indicating the rebuilder's name and complete mailing address must be submitted. The rebuilder, other than yourself, may not appear in the chain of ownership.
- Individuals must submit a conversion fee of \$75.00.
- Licensed dealers must submit a conversion fee and an Application for Title, with a total fee of \$85.50. Checks should be made payable to the Tennessee Department of Revenue.

The application, supporting documents, and the required fee should be mailed to the following address:

Tennessee Department of Revenue
Special Investigations Section
Anti-Theft Unit
44 Vantage Way, Suite 160
Nashville, Tennessee 37243-8050

If additional information is required, call (615) 253-7246. You will be prompted to leave a voice message. Calls will be returned within 48 hours.

All statements contained on this form are subject to the sanctions provided in Tennessee Code Annotated Sections 55-3-207 and 55-3-208, as specified in the Motor Vehicle Anti-Theft, Title Reform, and Consumer Protection Act of 1996.

PLEASE NOTE:

**IF ANY OF THE REQUIRED ITEMS LISTED ABOVE ARE NOT
SUBMITTED, YOUR APPLICATION WILL BE REJECTED**